



To: Councillor Flynn, Convener; Councillor Yuill, Vice-Convener, and Councillors Cameron, Cooney, Crockett, Dickson, Donnelly, Jackie Dunbar, Graham, Greig, Lawrence, Malik, Jean Morrison MBE, Nathan Morrison, Reynolds, Samarai and Townson.

Town House,
ABERDEEN 16 November 2016

AUDIT, RISK AND SCRUTINY COMMITTEE

The Members of the **AUDIT, RISK AND SCRUTINY COMMITTEE** are requested to meet in Committee Room 2 - Town House on **THURSDAY, 24 NOVEMBER 2016 at 2.00 pm.**

FRASER BELL
HEAD OF LEGAL AND DEMOCRATIC SERVICES

BUSINESS

- 1 Determination of Exempt Business
- 2 Deputation Requests
None at present
- 3 Minutes, Workplan and Decision Tracking Sheet
 - 3.1 Minute of Previous Meeting of 27 September 2016 (Pages 5 - 18)
 - 3.2 Workplan (Pages 19 - 26)
 - 3.3 Decision Tracking Sheet (Pages 27 - 28)

3.4 Minute of the Corporate Health and Safety Committee of 26 August 2016
(Pages 29 - 38)

4 Performance and Improvement

4.1 Internal Audit Progress Report - Report by the Internal Auditor (Pages 39 - 50)

4.2 Scottish Public Services Ombudsman and Inspector of Crematoria Complaint Decisions - Report by the Interim Director of Corporate Governance (Pages 51 - 58)

4.3 Solar Photovoltaic Agreement - Report by the Director of Communities, Housing and Infrastructure (Pages 59 - 64)

5 Risk Management System

5.1 Review of Risk Management System - Report by the Interim Director of Corporate Governance (Pages 65 - 108)

6 Control Environment and Assurance - Internal

6.1 Budget Monitoring - Report by the Internal Auditor (Pages 109 - 126)

6.2 Bank Reconciliations - Report by the Internal Auditor (Pages 127 - 134)

6.3 Following the Public Pound - Report by the Internal Auditor (Pages 135 - 144)

6.4 Business Rates - Report by the Internal Auditor (Pages 145 - 154)

6.5 Purchasing and Creditors - Social Work - Report by the Internal Auditor (Pages 155 - 168)

6.6 Self Directed Support - Report by the Internal Auditor (Pages 169 - 186)

6.7 Carefirst - Report by the Internal Auditor (Pages 187 - 200)

7 Control Environment and Assurance - Audit Follow Up

7.1 Audit Recommendations Outstanding pre 2015 (PWC) - Report by the Internal Auditor (Pages 201 - 206)

- 7.2 Internal Audit Outstanding Recommendations against the 2015/16 Audit Plan - Report by the Internal Auditor (Pages 207 - 226)

8 Value for Money

- 8.1 Audit Scotland Value for Money National Reviews - Report by the Chief Executive (Pages 227 - 240)

ITEMS THE COMMITTEE MAY WISH TO CONSIDER IN PRIVATE

9 Referral from Communities, Housing and Infrastructure

- 9.1 Update on current gas central heating maintenance framework contract - Report by the Director of Communities, Housing and Infrastructure (Pages 241 - 252)

10 Matters Under Investigation

Website Address: www.aberdeencity.gov.uk

Should you require any further information about this agenda, please contact Karen Rennie, tel 01224 522723 or email karrennie@aberdeencity.gov.uk